

Job Description

Job title	Lecturer in Forensic Science
School / department	School of Human and Social Science
Grade	6
Line manager	Head of Subject

Main purpose of the job

1. Deliver teaching excellence at undergraduate and postgraduate level to students undertaking programmes of study within the School of Human and Social Sciences on Forensic Science and related courses.
2. Ensure teaching is delivered in accordance with the accreditation guidelines set out by the Chartered Society of Forensic Sciences.
3. Ensure all academic quality processes are adhered to and effectively monitored.
4. Provide proactive effective academic and pastoral support to all students, and closely monitor their progress.
5. Actively contribute to supporting the development of marketing, recruitment, admissions, retention and progression plans and processes put in place to increase levels of achievement and student satisfaction in the areas of teaching and learning.
6. Participate in internal events organised by the School, Subject Area and the University.
7. Engage externally with local authorities, third sector and professional organisations.
8. Deliver enterprise activities within the School of Human and Social Science.
9. Undertake research or scholarly activity in the field of Forensic Science.
10. Be an ambassador for both the School and the University of West London.
11. Be committed to providing a high-quality service to our students and will recognize the importance of maximizing satisfaction through an engaging teaching and learning approach that brings both realism and energy to the student experience.
12. Recognize the value of pastoral and academic support in maximizing student achievement.
13. Comply with any University rules and regulations to ensure the efficient operation of its business and the welfare and interests of its students and employees

Key areas of responsibility

1. Pro-actively participate in all activities (including travel) associated with collaborations and partnerships (UK & international) where appropriate. These may include but are not limited to:
 - Developing and delivering teaching materials (teaching texts, case studies, podcasts, and student activities) incorporating both blended learning and e-learning technologies approaches to delivery
 - Undertaking the supervision of projects/dissertations/theses
 - Undertaking module leadership and assisting in programme management
 - Membership and contribution to assessment and examination boards including liaison with external examiners.
2. Act as a Personal Tutor and provide pastoral support and guidance in accordance with the University procedures
3. Work with the Forensic Science academic team under the leadership of the Head of Subject and Head of School to support the development of marketing, recruitment, admissions, retention and progression plans and processes so as to increase levels of achievement and student satisfaction in the areas of teaching and learning
4. Contribute to the scholarship, specialist expertise and research in the School of Human and Social Science
5. Contribute and support the teaching and assessment in interdisciplinary and/or specialist modules, including assessment and examination boards for cross institutional programmes, and liaising with external examiners (where appropriate)
6. Pro-actively engage with the wider external academic, practitioner and third sector communities through involvement with professional bodies and other related organisations and the development of a personal network of contacts.
7. Undertake research and scholarship in line with the School's research targets and strategy.
8. Undertake CPD, including HEA Fellowship
9. To undertake other appropriate tasks commensurate with the grade as required by the Head of Subject / School.

In addition to the above areas of responsibility the position maybe required to undertake any other reasonable duties relating to the broad scope of the position.

Dimensions / background information

The School works across disciplines, including Policing and Criminology and candidates may be expected to work flexibly across the different fields, as required.

Person Specification

Criteria	Essential	Desirable
<p>Qualifications and/or membership of professional bodies</p>	<p>Masters level education in a related area and equivalent experience.</p> <p>HEA Fellowship (or willingness to obtain within 6 months of appointment)</p>	<p>Member of the Chartered Society of Forensic Sciences or other professional body</p> <p>PhD in a related field</p>
<p>Knowledge and experience</p>	<p>The successful candidate should have good general forensic science knowledge</p> <p>The successful candidate should have knowledge and experience of the Bayesian approaches to interpretation of evidence within a forensic context. This can either be in the field of forensic chemistry (particular trace evidence and/or marks analysis) or forensic biology (body fluids)</p> <p>Forensic industry experience</p> <p>Knowledge of the current debates and recent developments within forensic science</p> <p>Experience of teaching or training</p>	<p>Publication profile in peer-reviewed journals</p> <p>Experience of working in collaboration and/or partnership</p> <p>Experience of using blended learning and e-learning technologies such as virtual learning environments</p> <p>Experience of curriculum design and development</p> <p>Experience of teaching at undergraduate level</p>
<p>Specific skills to the job</p>	<p>An ability to use analytical equipment within a forensic science context such as the Raman Spectrometer</p> <p>Ability to confidently use general skills used in forensic science disciplines</p> <p>Maintenance of quality standards and up to date knowledge in line with Chartered Society for Forensic Science guidelines</p>	<p>Evidence of consultancy and/or professional practice</p> <p>Evidence of scholarly or research activity in the form of recent publications</p>

	<p>Excellent interpersonal skills; an assured and confident communicator</p> <p>Ability to respond enthusiastically and positively to students</p> <p>Self-motivated, goal and outcome orientated.</p> <p>Flexible, resilient and able to work to tight deadlines</p> <p>Ability to work co-operatively and effectively with colleagues and to contribute enthusiastically to the School of Human and Social Sciences</p>	
General skills	<p>A commitment to and enthusiasm for teaching and learning within higher education.</p> <p>A commitment to the School and the University's values, aims and objectives</p>	
Other	<p>Genuine commitment to student success</p> <p>Flexibility including the willingness to work evenings and weekends on occasion</p>	
Disclosure and Barring Scheme	This post does not require a DBS check	
<p>Essential Criteria are those, without which, a candidate would not be able to do the job. Applicants who have not clearly demonstrated in their application that they possess the essential requirements will normally be rejected at the shortlisting stage.</p> <p>Desirable Criteria are those that would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.</p>		