

Job Description

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| Job title | Senior Lecturer Biomedical Sciences |
| School | School of Medicine and Biosciences |
| Grade | Grade 7 |
| Line manager | Dean of Biosciences |
| Responsible for (direct reports) | n/a |

Main purpose of the job

The post holder will be a module lead for courses including BSc (Hons) Biomedical Science and BSc (Hons) Pharmacology. They will have overall responsibility for all aspects of their assigned modules, including its day to day running, oversight of teaching and assessment, attendance at assessment boards, accreditation and re-accreditation, participating in course review and re-approval as needed, maintaining key relationships with external stake holders, and ensuring that the curriculum continues to be relevant, and employment focused.

The post-holder will contribute to enhancement of the academic portfolio and development of further offerings such as executive education programmes and consultancy services and are expected to align with the school's priority areas and make a significant contribution to our teaching and knowledge exchange activities.

All members of the school are research active within areas that include translational medicine, cancer biology, antibiotics resistance, microbial genomics, and bioinformatics, and we have a correspondingly vibrant research community that enjoys significant success in attracting funding and producing the highest quality research outputs. The school also hosts the Geller Institute of Ageing and Memory, an internationally renowned research centre in dementia. The school attracts excellent postgraduate research students who it supports with an unparalleled level of training and supervision, as well as access to the very latest research facilities.

The post-holder will contribute to academic leadership for teaching and research academics within relevant School.

The post will be based in Ealing.

Key areas of responsibility

- Undertake all activities relevant to teaching, assessment, feedback and curriculum development provision including module leadership.
- Undertake all necessary examination and assessment preparation and marking to ensure effective running of the teaching programme; undertake the supervision of projects/dissertations/theses.

- Monitor and pro-actively support quality of the student experience.
- Keep abreast of relevant professional developments and undertake professional development by participating in the University Performance Management scheme, and any relevant in-service training programme.
- Undertake administrative duties, including contribution to Committee work, associated with the management of the University, the School, and the teaching programmes, as necessary.
- Provide academic and pastoral support for students.
- Pro-actively participate in all activities (including travel) associated with Partner Institutions and the University's branch campuses where appropriate.
- Undertake other duties as required by the University commensurate with the grade as required by the Head of School.
- Make a significant contribution to strategies to deliver the University's vision for research excellence and deliver its targets.
- Undertake research and scholarship in relevant field.
- Undertake income-generating activities in the field to include consultancy, exploitation of intellectual property and relevant professional development courses, promoting the interests and reputation of the University nationally/internationally.
- Actively engage in the supervision of research students and post-doctoral researchers, ensuring timely completion of projects
- To work in accordance with UWL's equality and diversity policies.

In addition to the above areas of responsibility the post-holder maybe required to undertake any other reasonable duties relating to the broad scope of the position, commensurate with the post, and in support of the University.

Person Specification

| | Criteria | Essential or Desirable ¹ | Demonstrated ² | | |
|---|--|-------------------------------------|---------------------------|-----------|-----------------|
| | | | Application | Interview | Test / Exercise |
| Qualifications and/or membership of prof. bodies | Doctoral degree in a relevant field. | Essential | X | X | |
| | HEA Fellowship (or willingness to undertake within 6 months of employment). | Essential | X | X | |
| | Prior industry experience. | Desirable | X | X | |
| | Member of a relevant professional body. | Desirable | X | X | |
| Knowledge and experience | Specialist up-to-date knowledge in the relevant academic discipline and research field. | Essential | X | X | |
| | Proven track record of delivering a high-quality learning experience to students at undergraduate and postgraduate levels. | Essential | X | X | |
| | High level of skill in using e-learning systems and ability to deliver lessons online or with use of educational technology. | Essential | X | X | |
| | Experience of managing strategic partnerships. | Desirable | X | X | |
| | Evidence of research and publications. | Desirable | X | X | |
| Specific skills to the job | Good interpersonal skills; an assured and confident communicator. | Essential | X | X | |
| | Ability to respond enthusiastically and positively to students. | Essential | X | X | |
| | Self-motivated, goal and outcome orientated, flexible, resilient and able to work to tight deadlines. | Essential | X | X | |
| | Able to work co-operatively and effectively with colleagues and to provide an effective leadership role within course / programme areas. | Essential | X | X | |

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| | Ability to contribute to delivery of University and School targets. | Essential | X | X | |
| | Mentoring skills. | Desirable | X | X | |
| | Guidance counselling. | Desirable | X | X | |
| | Motivational coaching. | Desirable | X | X | |
| General skills | Effective oral and written communication skills. | Essential | X | X | |
| | Evidence of pro-active engagement with students and student success | Essential | X | X | |
| | A commitment to the School and the University's values, aims and objectives. | Essential | X | X | |
| Other | Goal/outcome orientated. | Essential | X | X | |
| | Ability to work as a member of a team with shared goals. | Essential | X | X | |
| | Ability to travel throughout the UK and internationally. | Essential | X | X | |

Disclosure and Barring Scheme Is a DBS Check required: DBS This post does not require a DBS check

Before making a selection, please refer to the University's [Disclosure and Barring Checks Guidance for Staff](#) and [Criminal Convictions, Disclosures and Barring Staff Policy and Procedure](#). If a DBS check is required for the role, a **Check Approval Form** will need to be completed.

¹**Essential Criteria** are those, without which, a candidate would not be able to do the job. Applicants who have not clearly demonstrated in their application that they possess the essential requirements will normally be rejected at the shortlisting stage.

Desirable Criteria are those that would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements, to determine which applicants to shortlist.

²**Demonstration:** Select the Recruitment Process stage at which the candidates will have to demonstrate that they meet the criteria. Criteria which have to be demonstrated at application stage should be mentioned in the Recruitment Information Pack as Pre-Selection/Killer Questions, Shortlisting Questions or Shortlisting Criteria. Other criteria should be evaluated and tested at interview stage (e.g. through interview questions) or through additional tests, exercises or presentations. Criteria can (and should) be demonstrated at multiple stages.